**Ketterlinus Elementary School**

**School Advisory Council Meeting Minutes**

**Location:** Media Center **Date:** 9/16/2025 **Time:** 7:45 **Meeting Called to Order:** 7:54 am

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| **Attendance** | **M or A** | **Attendance** | **M or A** |
| **Jossy Taylor** | **M** | **Matt Brown** | **M** |
| **Lisa Desai** | **M** | **Veronica Sturm** |  |
| **Tabitha Frost** | **A** | **Kathy Tucker** | **M** |
| **Allison Baker** | **M** | **Danielle Somerville** | **A** |
| **Catherine Williamson** | **M** | **Larissa Killin** | **M** |
| **Deborah Waters** | **A** | **Bethany Hilbert** | **M** |
| **David Provoost** |  | **Cyndie Lafontaine** |  |
| **Stephanie White** |  | **Linda Thompson** |  |
| **Alison Neumark** |  | **Ashley Bedell** | **M** |
| **Lisa Velez** |  | **Lindsay Niewoehner** | **M** |
| **Donna Herrmann** |  | **Kayla Murphy** |  |
| **Jenny Dunton** |  | **Paige Chapman** |  |
| **Neil Amato** |  | **Betsy Suddeth** |  |
| **Amelia Ramsey** |  |  |  |
|  |  |  |  |
| **Quorum- Y** | | | |

**Call to Order:**

A Virtual/Live meeting of the Ketterlinus School Advisory Council was held on September 16, 2025, via TEAMS and in person. Catherine Williamson called the meeting to order at 7:54 am.

1. Welcome & Handouts- Approval of the minutes from May 2025- Motion to approve by Jossy Taylor and seconded by Lisa Desai.
2. SAC General Information
3. Finance Report- Total- $8,341.11
4. The Principal’s Report- Enrollment is around 415 students. We are still doing tours and hope for that number to grow. Thanks to PTO for purchasing laptops, shirts for students, lunches for staff, recess equipment and school supplies. Sing out loud finished the auditorium and it is being used.
5. Old Business- Enrollment Update
   1. Currently at 415 students. We will most likely be doing controlled open enrollment on November 1, 2025
6. NEW BUSINESS
   1. SJCSD Required Presentation: Voting and Membership
   2. Bylaws Approval- Motion by Matt Brown, approved.
   3. ELA textbook Adoption Process-Stephanie White explained the process and the textbook choices. She already has parent volunteers to be on the committee. Decision from KES in November,
   4. Superintendent’s Focus and goals (table until next meeting)
   5. Funds Requests- Mrs. Tucker is requesting professional learning materials and registration for literacy. She is requesting $1,200 for RCF Morphology training and Lindamood-Bell LIPS. Motion to approve by Lisa Desai, passed unanimously.
7. Good of the group/ Future agenda items
   1. School Improvement Plan update in October.
   2. Parent requested someone to speak about the apps/programs available to use in Clever.
8. Next Meeting: Tuesday, October 21, 2025
9. Adjournment at 8:32 am