



KETTERLINUS ELEMENTARY SCHOOL
Where we learn, love, and laugh.
67 Orange Street, St. Augustine, FL 32084
(904) 547-8540

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Principal's Corner

Welcome KES Families and Friends!

I'm excited about the 17-18 school year. We are welcoming many new friends to the Ketterlinus family. Over the summer, Mr. Brian Taylor, Maintenance Coordinator, and his crew, worked non-stop to improve our school facility. The ½ sales tax for school capital (facilities/security/technology) improvements funded these projects. They were quite busy replacing the front office roof, painting, security cameras, fencing and electrical work. Future work will include replacing windows and landscape damaged by Hurricane Matthew will begin after the start of school.

Speaking of Hurricane Matthew... This summer, I did a lot of reflecting on the past school year as I was reviewing our school data. I feel that the impact of Hurricane Matthew has finally starting to move behind our community. Even though our school building had very little damage, many of our members who call it "home" were highly impacted. We - our school staff, parents and community, tried to jump back into a "normal routine" to minimize the disruption to our students but the impact was reflected in the data.

I am in awe of our wonderful community that banded together. I look forward to our KES family doing this again as we work towards improving our school grade from a "C" to an "A". I cannot stress enough the need for adults to be involved with children. We are bringing back our old mantra "Teaching the Youngest in the Nation's Oldest City".

I look forward to seeing and hearing from our parents and community. Please consider being involved in SAC or PTO. I will be more involved in classroom activities and coaching with my staff. I apologize ahead of time if there is a delay in responding, but I WILL respond to your ideas, feedback and concerns. We are a team, and truthfully, I want to be the best team for our students.

Sincerely,
Kathy Tucker, Principal

Need A Fun, Safe, and Enriching Morning/Afternoon Program?

Look No Further!

Greetings KES families!! As the summer is quickly ending and school soon to start, The Cove staff would like to welcome you all back to school! We are still accepting students in to our Extended Day program. We have many exciting things planned for this school year. Please check our website for pricing and Extended Day options. If you have any questions please contact Janet Bryant, Extended Day Coordinator, at (904)547-8540.

Meet and Greet

Bring Your Child's School Supplies!

Meet and Greet will be on August 9th, 2017 from 1:00 p.m. to 3:00 p.m. for grades K-5. VPK Meet and Greet will be at 12:00 p.m. This is opportunity for you to meet your child's teacher. You will also be able to gather information about transportation and after-school programs that are available. We encourage you to bring your child's school supplies. Your child's teacher will be there to help place the supplies in the designated area of the classroom. Please label the supplies with your child's name. We are looking forward to seeing all of our Little Dolphins!!

Staggered Start for Kindergarteners

Your child will attend only one day of the first four days of school. Groups of five children per class will be assigned to attend school only one day during August 10nd through 15th. All kindergarten students will attend school on Wednesday, August 16th. The smaller groups will allow the children and teacher to become more familiar with each other, as well as with the classroom routine. We believe the students will benefit from the individualized attention during this critical period.

All kindergarten students will attend their second day of school on Thursday, August 17th and will continue as a whole group from that point.

(We will implement Florida's "Class Size Amendment" for each classroom. As a result, forming classes has been a challenge to meet the state mandated requirements. Please refrain from requesting a change in your child's placement. However, changes in homeroom could occur if enrollment changes in order for us to be in compliance with the state's class size amendment. If any changes should occur, the school will be in contact with you prior to the change).

What Bus Does Your Child Ride?

The Transportation Department will publicly publish school bus routes on Thursday, 27 July 2017 for use by student riders, parents and/or guardians. Transportation will publish routes via School Messenger (email, voice, and text), on line (under Transportation on the district public website), and on HAC (once schools release homeroom assignments). If you have question regarding bus transportation, please call the SJCS D transportation department at 904-547-7810.

Transportation Services Waiver

Schools are no longer authorized to issue Bus Passes or instruct bus operators regarding bus ridership or stops. Instead, the Transportation Department is now responsible for issuing provisional Transportation Services Waivers for a specific period of time due to extenuating circumstances. Parents may apply for this waiver via the St. Johns County School District webpage under the "Transportation Department."

Waivers will not be available from individual schools.

Communication

School Messenger

You will be receiving a text or email from the St. Johns County School District asking if you would like to "opt-in" to School Messenger. We encourage you to participate in this mode of communication, as it will be one of our main ways to communicate information to you. We often send emails, voice messages, or texts to our families to keep you informed of important dates, events, and other school news. Please clearly print your phone number when completing the Emergency Card so that correct information is in our system. An incorrect number would prevent you from receiving this valuable information.

Communication with Teachers and Staff

An email address is available for all staff members. Please remember that all emails and voice messages are subject to public record. Voice messages are now stored electronically. Please refrain from leaving confidential information.



eSchoolPlus Home Access Center (HAC) at KES this school year 2017 - 2018

The St. Johns County School District (SJCS D) offers parents and students a tool to monitor their (child's) academic progress. The Home Access Center (HAC) is a web-based application that is part of the Student Information system, eSchoolPlus. The HAC portal is available to registered parents and/or guardians, and to enrolled students.

The HAC portal provides parents and students with a daily summary page of student information including schedule and attendance, discipline information, class work, test scores, grades and course requests. It also allows students to view their own records in the system to help keep them informed and actively participating in their progress.

"The HAC portal enables parents the ability to receive timely information to support and monitor their children's academic progress. The HAC portal serves as an excellent additional tool to communicate information, but should not be considered the only form of interaction with the school."

Parents who do not have access to a HAC account must first visit their child's school to complete an email verification form and show a positive form of identification. This can be accomplished during our KES Meet and Greet on August 9th from 1:00p.m. - 3:00p.m. Once parents have completed the email verification form at their school, they can register for a HAC account online.

Students will be issued a username and password for their accounts by the school. Accounts for newly registered students will be created the day after the registration is completed in eSchoolPlus.

For additional information on the HAC portal, contact Mitch Moody, our KES computer operator or access the webpage at <http://www.stjohns.k12.fl.us/hac/>

House Keeping

Bell Schedule

Monday, Tuesday, Thursday, Friday

First Bell - 8:20 a.m.

Tardy Bell - 8:30 a.m.

Dismissal Bell - 2:50 p.m.

Early Release Day Wednesday

First Bell - 8:20 a.m.

Tardy Bell - 8:30 a.m.

Dismissal Bell - 1:50 p.m.

Note: Students **cannot** be dropped off at the school prior to 8:00 a.m. unless enrolled in The Cove morning care program. Parents must supervise their child until that time. There will not be a Crossing Guard on duty until **8:00 a.m.** Students arriving to school by car are not permitted to cross the street before 8:00 a.m. Walkers cannot arrive to school prior to 8:00 a.m.

Keep Us Informed

Welcome back everyone! I want to take the time to introduce myself as the Computer Operator at Ketterlinus. If you have any questions regarding registrations, withdrawals, or hardships, please feel free to contact me at 547-8546. Also, it is very important to provide any phone number or address changes to me so that we can ensure you receive all the important information that we have for your student. PLEASE return the Emergency Contact Cards with current and completed contact information. This will be sent home with your child the first day of school. I'm looking forward to another great year at Ketterlinus!

Mitch Moody

Office Hours

The office hours for Ketterlinus Elementary School are Monday-Friday from 8:00 a.m. to 4:00 p.m. Our phone number is (904)547-8540 and our fax number is (904) 547-8554.

Clothing/Dress Code

It is hard to put those summer flip-flops away, but for safety, they ca not be worn to school. Please see the dress code below that you can consider while doing your child's school clothes shopping.

- Casual, loose clothing that allow children to move and play comfortably must be worn to school.
- Closed-Toe shoes must be worn. **We recommend tennis shoes AND socks. NO clogs.
- Halter tops, spaghetti straps, skirts, dresses, or shorts that are not mid-thigh in length, see-through clothing, and off-the-shoulder blouses are NOT appropriate for school.
- Jewelry should not be worn to school.
- Pants that have holes/slashes cannot be worn.
- Hats and sunglasses cannot be worn in school unless medically necessary or when participating in a designated school spirit day.
- Clothing, hairstyles, or accessories that could be distracting to others are not to be worn to school.

PayPAMS

PayPAMS was designed to provide parents with a safe and convenient way to prepay for student's meals online. Parents can set up automatic payment plans, view balances and account history, and receive automated notification on balance status.

Visit the PayPAMS.com website to set up an account for your child.

Keep Clipping Those Box Tops

Box Tops for Education is one of the nation's largest school fundraising loyalty programs. It's an easy way for schools to earn cash for school supplies and school programs.



2017-2018 Box Tops Chair: Amy Sweeney

Look for the 10¢ Box Tops coupon on hundreds of your favorite products -- Cheerios, Betty Crocker, Pillsbury, Ziploc, Kleenex, Hefty, and many more.

Cut out the coupons, put them in a Ziploc bag with your child's name and grade printed clearly on the front, then have your child to drop them in the Box Tops collection box in the school lobby. The more coupons you send in, the more money our school receives! A new collection form will be sent home soon!

Ways to Support KES

Parent Teacher Association (PTO)

Ketterlinus Elementary School has a wonderful PTO that is actively involved in meeting the needs of our school. All money raised by PTO goes directly to helping our students and staff. PTO welcomes all parents to attend monthly meetings and would love to have helping hands to assist at PTO sponsored events. For more information, contact the front office or go to our school website for meeting dates and times. For information, please contact Jenny Ranick at jranick4@yahoo.com.

School Advisory Council (SAC)

We are looking for leaders in business and industry, community leaders, and parent volunteers to become SAC members (School Advisory Council) for the 2017-2018 school year. Our group meets once per month to discuss the school improvement plan (SIP) and support growth in our students, school and community. If you are interested, please contact Kora Stoll or Sandy Wallace. Kora.stoll@stjohns.k12.fl.us or Sandra.wallace@stjohns.k12.fl.us

Coming soon.....Amazon Smiles through on-line purchases with Amazon. Details coming soon.

Ketterlinus Kids Have Heart

This summer, Ketterlinus Elementary School kicked off a school-wide initiative of Community Service and Character. Each month, students will be provided an opportunity to be engaged both locally and globally to show that they do have an impact. The first Community Service Challenge was a Macaroni and Cheese Drive for the St. Francis House.

The St. Francis House is a local organization that directly affects our community by providing resources to the homeless. During this time of the year, the food pantry is at their lowest and is in great need of canned goods and other non-perishable items. Ketterlinus kids showed great character by donating boxed macaroni and cheese and some canned goods. We celebrated their caring hearts with a Popsicle Party in the school playground.

Way to go KES Kids!!!



First Day of School

The first day of school is an exciting day for students, parents, and for the KES staff. To ensure that the day starts successful, we ask you to adhere to the following guidelines:

- Please consider letting your child ride the school bus if that will be there normal mode of transportation. Not only will that assist with the traffic flow that morning, it will also help to establish a routine for your child.
- If you do bring your child to school, please follow the adults directing the traffic in the parking lot. We ask that you say your good-byes BEFORE pulling up to the drop-off area, and have your child ready to exit the car.
- We are encouraging parents to drop their child off at the designated drop-off area, and allow them to walk in to the school alone. Again, this helps to establish a routine that they will follow the remainder of the school year. If you choose to walk them in, please know that this will only be allowed on the first day of school. Beginning August 11th, all students must walk down the hallway on their own.

Medication Policy

Florida Statute 1006.062 authorizes school personnel to assist students in the administration of prescription medications. Parents/Guardians are encouraged to administer medications at home prior to or after school hours. The schools do not keep stock medicine in the clinic. Nurse Tabitha is our full-time school nurse. Please contact her directly with concerns or questions. Her contact number is (904) 547-8552.

If your child needs medication during school hours, please note the following:

- All medications (prescription and over-the-counter) must have a medication form signed by both the parent/guardian and the physician ordering the medication.
- All medications must be received in the original container with current Rx label including student's name, dosage, and frequency of administration, physician's name, and expiration date of medication. Over-the-counter medications must be in the original, unopened container. No medication will be given if presented at school in a plastic bag.
- Medications must be brought to school by parent/guardian. Please do not send any medications with your child in their backpack. Medications may not be brought to school by the student.
- Medication brought to school by a student will be kept in the clinic until a parent/guardian comes to the school with the required paper work. Without the required authorization, the student will not be given the medication during school hours.
- Medications should not be transported between home and school on a daily basis. Separate containers should be kept at home and at school.
- Expired medications will be disposed of upon expiration date in accordance with local requirements.

Don't Be Left Out Access Form Needed

We would love for you to be involved in the memories being made each and every day at Ketterlinus. In order for you to enter the school passed the front office, an APPROVED School Access Form must be on file. The link to this form can be found on our school website or on the St. Johns County School District website. The approval process can take up to 4 weeks, so please submit as early as possible. This approval is needed for you to attend special events, enter your child's classroom, go to lunch with your child, attend parent/teacher conferences IN the classroom, or to chaperone field trips. Also, PLEASE have grandparents, aunts, uncles, siblings over the age of 18, and anyone else who might want to visit KES. We will not be able to allow anyone in to the school who does not have a cleared School Access form on file. Grandparents Day breakfast will be in September so please consider submitting forms now. Please contact Michelle Moore, our Volunteer Coordinator, with any questions regarding clearance. She can be reached by emailing michelle.moore@stjohns.k12.fl.us.

IMPORTANT DATES!!

- August 9th Meet and Greet at 12:00 p.m. for VPK
- August 9th Meet and Greet from 1:00 p.m. to 3:00 p.m. for K-5th grade
- August 10th First Day of School for ALL 1st – 5th grade and for VPK students
- August 10th Kindergarten Staggered Start Begins... Please refer to the information in this newsletter (you will be notified of the start date for your Kindergartener)
- August 16th All Kindergarten students report to school
- September 4th Labor Day-No School for Students and Staff
- September 7th Spirit Night at Chipotle 4:00 p.m. to 8:00 p.m.