



## Bullying or Harassment Reporting Form (Rev. 2/12) Elementary School

**A student can report bullying or harassment by talking to an adult at school or completing this form and returning it to an assistant principal or principal. A student can place this form in the school's drop off spot for anonymous reporting.**

### PLEASE PRINT

Write your name if you want to: \_\_\_\_\_

Write down your school: \_\_\_\_\_

Write down who is the bully or bullies: \_\_\_\_\_

\_\_\_\_\_

Tell **how many times** the bullying has happened:

- 1 time    
  2 times    
  3-5 times    
  More than 5 times

If you have been bullied before, have you told anyone at the school?

- No    
  Yes, I told \_\_\_\_\_

Tell **where** it happened:

- In the classroom    
  At recess    
  In the lunchroom    
  In the hall  
 On a school bus    
  On the way to/from school    
  At the bus stop    
  Other \_\_\_\_\_

Did anyone else see the bullying? \_\_\_\_\_

Tell **what** happened:

- Teasing    
  Hitting or kicking    
  Gossip and rumors being spread    
  Made fun of  
 Name calling    
  Shoving or pushing    
  Cyberbullying    
  Other \_\_\_\_\_

What did the bully/bullies say or do? \_\_\_\_\_

\_\_\_\_\_

You can sign this form if you want to: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you. This report will be looked into. If you think a student is in danger, please contact a trusted adult right away!

#### For Office Use Only

<b>Date Received:</b>	
<b>Received By:</b>	